

How Do I Get a Summer Job at Bird Street?

1. Fill out an application form and return to Alicia Linton.
2. Prepare a printed resume; to be added with the application (help available)
3. If you'll be 15-17 years old during the summer, sign up for the Hope Line at 617- 635-HOPE (4673) or www.BostonYouthZone.com no later than March 4, 2011.
4. Call the Bird Street staff member assigned to the program (see list below) for an interview.
5. Get at least one recommendation letter from a teacher, youth worker, clergy person, etc.
6. Bring a copy of your latest report card.
7. You will need a copy of your Health Insurance Card.
8. If awarded a summer job, Save the Date:

Evening of August 19, 2011

Summer Gala Celebration, required attendance in the contract

Contact:

Our phone number is 617-282-6110

Administrative Interns:	Andrea Kaiser ext. 21
Computer Lab Interns:	Renford Reid ext. 27
Connections2College:	Shamekia Franklin ext. 12
Dance Entrepreneurs:	Joyce Crawford ext. 13
Fashion Entrepreneurs:	Latiesha Dukes ext. 24
Boys Glass Entrepreneurs:	Maurice Nobles ext. 19
Social Media Interns	Andrea Kaiser ext. 21
Sports Interns:	Tony Cardoso ext. 23
Junior Counselors:	Alicia Linton ext. 16
Unit Leaders	Alicia Linton ext. 16
Facility Assistants:	Paulo Barros ext. 14

YOUTH SUMMER JOBS PROGRAMS

2011

Administrative Interns, Ages 15-17

Sports Interns, Ages 15-19

Arts Entrepreneurs, Ages 13-14

Computer Lab Interns, Ages 15-17

Connections2College (rising jr/sr)

Facility Assistants, Ages 15-17

Junior Counselors, Ages 16-17

Unit Leaders, College students



Ballet

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United Way

TEEN OPPORTUNITIES

Junior Counselors

(Hiring 12-16 boys/girls 16 and 17)

Supervise children at Hale Reservation in Westwood, MA. (Buses leave from Bird Street). General camp activities, environmental education, water activities

Requirements: Must have camp experience, work well with children, and strong work ethic

Hours: 25 hours per week from June 27 through August 26, Monday -Friday

Connections2College

(Hiring 20 boys/girls rising juniors and seniors)

Six week residential program at Suffolk University combining four academics courses (English, Math, Government, and Theatre Arts) with part-time employment at the State House, Suffolk University City Hall or Non-Profit site.

Requirements: committed to college after high school graduation. (2.5 GPA or better), preferably first in family to go to college. Pre-Test required.

Hours: July 10 to August 19, Sunday eve. – Friday night.

Administrative and Facility Assistants

(Hiring 3 for each category, ages 15-17)

Support administrators with front desk duty, data entry/filing, record keeping, mailings, etc.

Cleaning, food service, and maintenance work for facility assistants.

Requirements: Computer skills and outgoing personality for Administrative Assistants. Physically active, hard working and good-natured personality for Facility Assistants.

Hours: Three shifts: 7 am -12 noon; 12-5 PM; and 4-9 PM, Monday-Friday, July 5-August 26

Sports Interns

(Hiring 13, ages 15-19)

Summer and year round employment through a Project YES grant. Learn to coach, assist, and referee in a variety of recreation and sports activities and settings.

Requirements : love of sports and working with youth.

Hours: Vary, including days and evenings, June 27-August 26, 30 hours per week.

Newsletter Writers & Editors

(Hiring 6-10, ages 13-17)

Writing, lay-out and design, editing, printing and distribution of monthly newsletters.

Requirements: interested in writing and photography.

Hours 10 hours per week, varied times, Monday through Friday, July 5, August 26

Computer Lab Assistants

(Hiring 3, ages 15-17)

Learn computer skills; teach and run computer lab.

Requirements: secure basic skills and interest in working with youth. Pre-test required. Hours: Shifts vary, Monday-Friday, July 5-August 19

Unit Leaders:

(Hiring 9, ages 18+) Manage units at camp.

Requirements: College student, camp experience, and experience with children.

Hours: 7:30-5:45 Mon-Fri, June 27-August 26.

ARTS ENTREPRENEURSHIP

Dance

(Hiring 15-20 girls ages 13 and 14)

SUMMER AND SCHOOL YEAR COMMITMENT REQUIRED

Intensive study of ballet, Afro-Jazz, hip hop, Modern and African forms, business classes, social/emotional support, field trips, and performances

Requirement: Audition, interview, application.

Hours: July 5-August 19, 8:45 AM- 5 PM.

Fashion Design

(Hiring 15-20 girls, ages 13 and 14)

SUMMER AND SCHOOL YEAR COMMITMENT REQUIRED

Design, construction, sewing, marketing and sales of original fashions, business classes, social/emotional wellness, field trips, and shows.

Requirements: Interest in fashion, application.

Hours: July 5-August 19, 8:45 AM- 5 PM.

Glassblowing

(Hiring 18 boys ages 13 and 14)

SUMMER AND SCHOOL YEAR COMMITMENT REQUIRED

Design, construction, and marketing of hand-blown glass art objects, business classes, social/emotional wellness, field trips and shows.

Requirements: Interest, application.

Hours: July 5-August 19, 8:45 AM -5 PM.

New Program Opportunity to be finalized in May

Social Media Interns

(Hiring 10-15, boys/girls ages 13 and 14)

Learn how to utilize, program, and maintain social media sites; video production, editing

Requirements: Must be 15-17 and able to pass basic computer test, willing to work a flexible schedule for filming and editing

Hours: Monday through Friday, 25 hours per week, July 5-August 19