

Bird Street Community Center Connections 2 College Program Application 2012



***Applications available electronically please email sfranklin@birdstreet.org**

Thank you for your interest in working at Bird Street Community Center. In order to apply for a summer job position at Bird Street Community Center you must complete the following steps:

1. Choose the program interested in below:

Connections 2 College (*Six-week college preparation program*) _____

2. Complete the application and return all information in person:

- Application (personal information, parent signature and income verification form) _____
- Get Three written recommendations (1 teacher, 1 guidance /principal, 1 from clergy members, employer, or community member) _____
- Copy of most recent Report Card (most recent) _____
- Copy of Health Insurance Card _____
- Sign up for Hope Line (if applicable, ages 15-17) _____
- Current Resume _____

*******PLEASE SUBMIT A COMPLETED APPLICATION BY APRIL 6TH*******

Name (first, middle, last) _____

Address: _____

City: _____ State: _____ Zipcode: _____

Telephone: _____ (Mobile) _____

Date of Birth: _____ Soc. Sec. # _____

Hope Line #: _____ Current Grade: _____ School: _____

Current GPA: _____

Work or Volunteer Experience (please describe): _____

Skills, Interests, Hobbies or special qualifications for this program?: _____

Why are you interested in the connections to college program? _____

How will this program help in your purse of higher education? _____

Are you the first in your family to apply for /go to college? _____

Please list three people who we can contact for references (employers, teachers, clergy or friends)

Name	Telephone	how do you know him/her
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Parent / Guardian Name: _____ PH# _____
Emergency Contact Name (1): _____ PH# _____
Emergency Contact Name (1): _____ PH# _____

Parent/Guardian Permission (under 18 years of age only)

I give my son/daughter permission to apply for the position at Bird Street Community Center. I understand that, if my child receives this position, he or she will be trained by Bird Street staff and will assist the Center in various capacities. I understand that he or she will be depended on to be reliable and on time.

Signature: _____ Date: _____



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***EQUAL EMPLOYMENT OPPORTUNITY POLICY**

The Center is committed to providing equal opportunity for all qualified applicants and employees without regard to race, color, religion, sex, sexual orientation, age, national origin, ancestry, disability or other legally protected status. The Center's policy regarding equal employment opportunity applies to all aspects of employment including recruitment, hiring, job assignments, promotions, working conditions, scheduling, benefits, wage and salary administration, disciplinary action, termination, and Center-sponsored social, educational and recreational programs. The Center will not tolerate any form of unlawful discrimination and all employees are expected to fully cooperate in implementing this policy. If you believe this policy has been violated, report the matter immediately to your manager or the Executive Director.

Connections 2 College Candidates

Connections 2 College is a unique partnership with Bird Street Community Center, Suffolk University and various elected officials, with an internship component spearheaded by State Representative Gloria L. Fox. The purpose of this collaboration is to provide nontraditional college bound Boston High School students with the tools they need to pursue higher education. This goal will be achieved through various educational, mentoring, and civic engagement activities.

This year, 20 Boston High School students will participate in the sixth year of the Connections 2 College Summer Program at Suffolk University. The program will run from July 9, 2012-August 24, 2012, Youth will take college level courses instructed by University Professors for six weeks and participate in an internship at the Massachusetts State House, City Hall or a local Non-Profit. As this is a residential program, all youth are required to live on campus (weekends required to go home). Coursework is scheduled in the morning and internships in the afternoon from Monday- Friday.

The main objectives of the internship component are the following:

- Over the course of the six weeks youth will complete projects in their assigned offices.
 - Youth will have concrete roles and responsibilities.
- Youth will be productive at their respective sites, learning what it takes to have a career in public service.

The courses will provide students with the academic knowledge necessary to be productive in their summer internship positions, to work on various projects, and to complete other work that supervisors believe will make for a meaningful learning experience. Overall, with both the courses and internship, the goal of C2C is to help prepare nontraditional college bound youth to realize they have the potential and support to obtain a four- year college degree.

Timeline for Summer C2C 2011

Activity	Responsible Party	Expected Outcome
Feb 1–April 6 Applications accepted	Shamekia Franklin, Education/Leadership Manager	125-150 applications processed
Feb 1 – March 2 Candidates sign up for Hope Line 10am-11:59pm (Everyday)	Shamekia Franklin & Bird Street Staff	All eligible applicants get a Tracking #
March 17 GOTCHA Annual Job Fair at Bird Street 2pm-6pm	GOTCHA planning partners and 25-30 potential employers	At least 75 youth take information on C2C
March 27, 28 & 29 Individual Interviews (C2C Only)	Shamekia Franklin and Student Mentors @Bird St. (4-8pm/4-8pm/4-8pm)	30 Finalists complete interview process
April 2-9 Applications reviewed Call backs on April 11th	Shamekia Franklin, Guidance Counselors, parent calls	Final 20 candidates in place
May 16 Parent meeting @ Bird St. 6-8pm (C2C Only)	All parents required to attend this 2-hour meeting	20 candidates and parents sign contracts
May 23 Math Pre Test (C2C Only)	Shamekia Franklin @ Bird (6-8pm)	25 candidates
May 30 English Pre Test (C2C Only)	Shamekia Franklin @ Bird (6-8pm)	25 candidates
June 6 Orientation for all mentors and participants (C2C Only)	Social bonding and preparation for summer program (@ Bird Street Community Center 10-2pm)	All participants prepared for their six-week experience
June 25 Job readiness training (C2C Only)	@Bird Street Community Center 10 am-3pm	Workshop to prepare all participants for internship

In order for us to process this application properly and better serve your child we need you to give us one of the following. All parts of this application must be finished before your child can become a member.

A copy of:

- Food Stamp Card
- Proof of Boston Public School Free Lunch Program
- Unemployment Insurance
- AFDC
- TAFDC Recipient
- Veterans Compensation
- General Assistance
- Free Care
 - Copy of insurance card
 - Copy of Mass Health Cad
 - Copy of Neighborhood Health Plan
 - Copy of Boston Health Net Card
- Public Housing
 - Section 8
 - Low Income Subsidize Housing
 - Reduced Rent
 - Boston Housing Assistance
- Copy of EBT card
- Copy of TANIF (welfare)